



INTRODUCTION

HOW TO USE THIS TOOLKIT

The Cycling Scotland Project Development Toolkit has been specifically designed in order to support organisations of all kinds to take forward cycling projects, and aims to be accessible to all levels of understanding of project development.

Guidance is provided on the main topics to be considered from conception of a project through to completion, and is intended to be used alongside support from Cycling Scotland and other organisations where appropriate.

The toolkit revolves around two main sections – Project Development and Common Project Themes, with these topics complimented by case studies, resources, templates and a glossary. Each section is standalone, though the order of guidance should mirror to a certain extent the development of a cycling project.

Each guidance document contains useful information as well as signposting to other resources available, allowing for flexibility in how you use this toolkit and acknowledging that each project will be unique. Depending on your project, not all sections will be relevant.

THE ROLE OF CYCLING SCOTLAND

As mentioned above, this toolkit is not intended to replace the support provided by Cycling Scotland, and you are encouraged to make contact at an early stage of development to access this advice. A development officer will be able to assist you with using the toolkit, developing ideas further and accessing funding.

WHAT NEXT?

Following early stage planning and through consultation with Cycling Scotland, you can start the process of identifying the needs your project will address and the appropriate solutions – from here you can start to work through the toolkit and develop your project further.

