

PHOTOCALL/ MEDIA NOTE

DATE

(INSERT TITLE)

(INSERT SUB-TITLE)

What: (INSERT DETAILS ABOUT EVENT OR PHOTO OPPORTUNITY)

Where: (INSERT VENUE ADDRESS)

When: (INSERT DATE)

Time: (INSERT TIME)

Contact: (INSERT NAME, TITLE AND PHONE NUMBER)

PARA 1: WHO, WHAT, WHERE ETC

On, (INSERT DATE), (INSERT VENUE) will be

PARA 2: EVENT DETAILS, PHOTOGRAPHY OPPS

PARA 3: QUOTE

(INSERT NAME), (INSERT TITLE) said, (INSERT QUOTE)

For more information on (INSERT NAME) please visit (INSERT WEBSITE)

ENDS

For further media information please contact:

(INSERT CONTACT DETAILS, NAME, TELEPHONE AND EMAIL)